

LINCOLN PTO MINUTES

November 19, 2020

- Meeting began at 6:00 PM
- **Secretary Report** – Lacy Standke
 - A copy of the October minutes was attached to the agendas. All looked well, so nothing more to discuss.
- **Treasurer's Report** – Sarah Buttera was absent, so no updates were given.
- **Principal's Report** – Mary Hawkins
 - Currently there are approximately 50 students and staff quarantined. They are beginning to run into staffing issues. The Middle School came into help out with substitute teachers.
 - Devices went home with students on Thursday, November 19th.
 - K – 1 – Had I-Pads
 - 2-5 – Chromebooks
 - The students have been practicing how to use their devices and the apps that they will use during Distance Learning....most kids are familiar with what they need to do.
 - If anyone has questions regarding distance learning throughout the time students are out, the office staff will be in the office and can be reached.
- **Funding Requests** –
 - Dustin Thorson received a Steele County Public Health Ship Grant in the amount of \$500. He is requesting PTO to approve \$500 to put in a touchless water bottle filling station near a water fountain in the 1st and 2nd grade wing, which has approximately 150-200 students there. PTO approved the \$500, contingent on the grant being granted.
- **Staff Report** – Alexis Gleason thanked PTO for the Fresh Café boxed meals for conferences on Tuesday night. Also, thanked PTO for the gift to students for Virtual Bingo, the kids were very excited to all receive something.
- **New Business** –
 - Year Book – Amanda Aarsvold offered to help with the yearbook.
 - Lacy will reach out to Becky again for specific details of what is required of us to do.
 - Lacy presented Treering samples. Books like what we do are \$14.
 - We will continue to go with LifeTouch, since they are the ones that do the students pictures.
 - Teachers are urged to save photos throughout the year. Sara Klecker is also trying to catch the photos on Twitter of Lincoln Students.
 - Lacy will also co-assist in this.
 - Book Fair Update – Darren Albers

- The active link went out in the newsletter this evening. The book fair will begin November 30th.
 - Research was done to learn more about Scholastic Dollars that we earn, which Darren went over options of how to utilize them the most effectively.
 - Thank you to Darren for all of your hard work and expertise in this!!
- Family Fun Night Options
 - Virtual Bingo – Lacy will get additional details on the best way to implement this to families – Owatonna Live, FB Live, Lacy will come back with final details and email that to the committee.
 - Scavenger Hunt - Get families out in the parks and areas in Owatonna. More details to come. Lacy will touch base w/ Caitlin.
 - Cooking Class – Helps families come up with healthy snacks at home while doing Distance Learning. More information to come, Lacy will touch base with Caitlin.
- Facebook Page –
 - After multiple attempts to reach out to Nikki Joachim and being unsuccessful, Lincoln PTO has decided to create a new FB page.
 - We all believe social media is a big thing for families these days.
 - Lacy will create this page and we can get the link out to Lincoln Families and begin posting.
- **Committee Reports –**
 - Book Fair – Update is above
 - Fundraiser – Lisa Bailey
 - No final details. Everyone ended up picking up their items and the extras were taken care of. Dan the Pizza man is the new person who took this over.
 - Staff Appreciation – Amanda Aarsvold helped in the past w/ Joan. She has been unsuccessful reaching Joan.
 - Amanda requested someone to reach out to her, with dates/events that we do for staff appreciation and a budget for the events. Mary will put together when the events occur and we will reach out to Sarah for budgeting.
 - Lisa Bailey offered to help with these events as well.
- Meeting adjourned at 6:58 pm
- **Next Meeting on January 21, 2021 at 6:00 PM – Virtual Meeting**